



2018-2019 Staff Assembly Executive Board (SAEB)
Meeting Minutes
THURSDAY, JUNE 13, 2019

UC Mexus | 12:15 - 2:00 p.m.

Meeting was called to order by Crystal Petrini at 12:25 p.m.

In Attendance

X	Girod, Jeff (JG)	X	Petrini, Crystal (CrP)
	Ebina, Penni (PE)	X	Pierce, Cherie (ChP)
X	French, Ross (RF)	X	Ramirez, Veronica (VR)
X	Haro, Ricky (RH)	X	Salgado, Julie (JS)*
X	Lozano, Johnathan (JL)	X	Talbot, Jen (JT)
	McGee, Paige (PM)	X	Van Horn, Katherine (KV)
X	McIver, Dennis (DM)		

There are currently thirteen (13) positions on the Board filled (12 voting), quorum is currently nine (9) people (2/3).

** Not a voting member*

Only majority is needed for votes

1. Number of Voting Members Present: 10

2. Number Absent: 2 (PE, PM)

Excused: 2 (PE, PM)

Approval of Previous Meeting Minutes

Minutes from 5/9/2019 to still be sent to all Board members. 5/9 and 6/13 minutes to be reviewed/approved at next meeting, 6/27/2019.

Announcements

New 2019-2020 Board members present; Chris Heun (Secretary), Frank Figueroa (VP), Charlie Rodnuson (PD), Jeff Girod (Communications).

Board Member/Committee Reports

Board Member/Committee Reports:

"Many Talents, One Mission"

<http://staffassembly.ucr.edu/>

- Secretary, Jen Talbot
 - Nothing to report
- Director of Events, Ricky Haro
 - Finalists request for write-up from JL
- Co-Directors of Communications, Veronica Ramirez & Paige McGee
 - Nothing to report
- Director of Fundraising, Jeff Girod
 - Nothing to report
- Director of Involvement & Recognition, Johnathan Lozano
 - All recipients received photos; JL to send each write-ups
- Co-Directors of Outreach, Dennis McIver & Katherine Van Horn
 - June 18th -21st 7:00am-8:30am outreach events at select parking lots – Coffee/Doughnuts for Staff
 - To be attended by Scotty Highlander
 - Easy Up, table, chairs, banner, tablecloth, straws, flyer
 - 20 dozen doughnut holes for each day/3 Starbucks coffee/orange juice
 - Lot 13/15 on 6/18; Barn Food truck patio in front of Sproul on 6/19; in front of Psychology on 6/20; Athletic/Softball Field/Lot 19 on 6/21
 - Social media TBD by DM and Communications Directors (PM and VR); Staff Makes Us Whole
- Director of Professional Development, Cherie Pierce
 - Nothing to report
- Treasurer, Penni Ebina
- Immediate Past President, Julie Salgado
 - Nothing to report
- Vice President/President-Elect, Crystal Petrini
 - Assistant request
 - \$100 grocery gift card (received assistance in the past); ChP abstain
 - Transition for Board Members – July 18th
 - Hand-over meetings
 - First meeting of new year (July 18th) will be hand-over and transition meeting
 - Hand over binders and keys on this date
 - Beginning of August for Retreat for new board members
 - Every other week schedule for upcoming year for SA members
- President, Ross French
 - Outstanding Staff event went really well and Chancellor mentioned it was great.
 - CUCSA Recap
 - Final meeting of the year; spoke with President Napolitano
 - Merit increases (3%); pending CA state budget decision
 - CUCSA funded through UCOP HR
 - Jessica Pots (UC Davis) resigned; Amanda Chavez (UCSD) was Interim Chair and now Chair for 2019-2020. Jackie Home (UCSD) will be Vice Chair for 2019-2020.
 - Parental Leave Policy/Workgroup; equity issue (faculty and staff difference)
 - Campus culture
 - Diversity/Equity inclusion
 - Climate survey/exclusion/hostile conduct-Psychological safety
 - RF on UCR Campus Climate Committee
 - Audio from Matt Sakaguchi presentation on Staff Assembly YouTube page and UCR SA website

- SA won May Staff/Faculty Giving Challenge
- Potluck for final meeting 6/27 to be coordinated by KV
- By-Laws
 - Past President voting rights
 - New SA members; probationary employment
 - Banking
 - Committees
 - CUCSA delegates

Agenda Items

Upcoming Events

- Final CUCSA Meeting Recap
- End of Year
- Transition of Board Members

Decisions/Votes

1. Assistance Request
 - a. Discussion/Debate: None
 - b. Questions: None
 - c. Motion to approve by JL, second by KV
 - i. approved
 - d. Vote/Count
 - ii. Total Number of Members Voting: 10
 - iii. Abstentions: 1
 - iv. Recusals: 0

9	Approve/Accept/In Favor/Yea
0	Opposed/Nay

Calendar & Notes/Comments

Date	Event	Time	Location
September 12, 2018	Provost Larive Vice Chancellor Bomotti SAEB Meeting	3:00pm-3:45pm	Hinderaker 3 rd Floor Conference Room
September 13, 2018	Chancellor's Picnic	11:30am-1:00pm	Hinderaker Lawn
September 25, 2018	Associate Chancellor Victorino SAEB Meeting	12:15-1:00pm	Hinderaker Basement Conference Room
October 8 - October 31, 2018	Halloween Office Costume Contest	Entries Deadline	Online

		12:00pm on 10/31/2018	
October 9, 2018	Vice Chancellor Plumley SAEB Meeting	12:15-2:00pm	UC Mexus Offices
October 11, 2018	Thursday Night Live	5:00pm	HUB Patio
October 11, 2018	Healthy Campus Inaugural Celebration	11am-1:00pm	Bell Tower/Upper Plaza
October 15, 2018	UCOP Travel Roadshow	TBD	HUB
October 23, 2018	Vice Chancellor Hayashida SAEB Meeting	12:15pm-1:15pm	Hinderaker, 3 rd Floor Conference Room
October 25, 2018	UCR Benefits Fair	10:00am-2:00pm	HUB 302
November 8, 2018	Fall General Meeting	12:00pm-1:00pm	HUB 302
November 17, 2018	Scot Fest Tabling/Homecoming	1:00pm-3:00pm	TBD
November 27, 2018	Chancellor Wilcox SAEB Meeting	12:15pm-12:45pm	Hinderaker Basement Conference Room
December 14, 2018	Staff Assembly Holiday Party	2:00pm-5:00pm	HUB 302
February 6, 2019	Winter General Meeting	12:00pm-1:00pm	HUB 302
April 10, 2019	Community Partner Fair (CPF)	10:30am-1:30pm	HUB 302 and 355
April 13, 2019	Highlander Day of Service	All Day	On-Campus
April 30 - May 6, 2019	Staff Assembly Elections	Winners will be announced at Spring General Meeting	Online
May 7, 2019	Self-Care Fair	11:30am-1:30pm	TBD
May 7, 2019	Elizabeth Heiss/Staff Engagement & Growth Seminar	12:00pm-1:00pm	HUB 302
May 8, 2019	UC Walks	11:30am-1:30pm	Track
May 22, 2019	Spring General Meeting	12:00pm-1:00pm	HUB 302
May 23, 2019	Matt Sakaguchi (Google) – AMP/LEAD/UCRSA cosponsored event	12:00pm-1:00pm	University Theater
June 4, 2019	Staff Assembly Volunteer Luncheon	12:00pm-1:00pm	Alumni & Visitors Center

June 12, 2019	Outstanding Staff Awards	5:30pm-7:00pm	Chancellor's House
June 18 th -21 st	Staff Assembly End of Year Event	2:00pm-4:00pm	TBD
June 27, 2019	Transition Old/New Board	12:15pm-2:00pm	UC Mexus

Next Meeting

Thursday, June 27, 2019

12:15 - 2:00 p.m.

UC Mexus

Motion to adjourn was made by Ross French at 1:57 p.m. and was passed unanimously.

Respectfully submitted,

Jen Talbot

Jen Talbot

Secretary, UCR Staff Assembly Executive Board